Job Description

JOB TITLE: Part Time Assistant Athletic Trainer
DEPARTMENT: Athletics
REPORTS TO: Director of Athletics and His Staff

POSITION SUMMARY: The part time assistant athletic trainer is responsible for providing health care needs to student-athletes enrolled at Rochester College. Health care needs include prevention, evaluation, treatment and rehabilitation of injuries and illnesses sustained during sanctioned practices and competitions. The part time assistant athletic trainer will work an average of approximately 20-25 hours per week. Work hours are generally lighter in the early fall and spring, but heavier in the winter. Actual work hours will be scheduled in conjunction with the full time athletic trainer.

EDUCATION AND/OR EXPERIENCE REQUIRED:
- Bachelor Degree in physical education, sports medicine or related field
- One year of athletic training or related experience
- Licensed, or eligible for licensure, as an Athletic Trainer in Michigan

ESSENTIAL DUTIES AND RESPONSIBILITIES:
- Assist the head athletic trainer in the management and treatment of athletic injuries incurred during intercollegiate activity.
- Assist the head athletic trainer in coordinating physician referral of student athletes and their injuries.
- Assist the head athletic trainer in directing and supervising the rehabilitation of athletic injuries.
- Assist the head athletic trainer in maintaining all medical records of athletes at Rochester College.
- Assist the head athletic trainer in overseeing practice and game day training needs.
- The part time assistant athletic trainer serves as a liaison between student-athlete, coach, and physician.
- Must maintain all required certifications mandated by the State and other agencies.

SUPERVISORY DUTIES:
- Supervise selected on campus practice and selected off campus practices.
- Supervise selected home games and selected away games.

REQUIRED SKILLS AND ABILITIES:
- Respectable and responsible.
- Competent and knowledgeable of current rehabilitation treatments and modalities.
- Professional in appearance and conduct.
- Ability to work odd/extended hours including nights and weekends
- Ability to provide good customer service with acceptable bedside manner to student-athletes
- Supportive of the College mission

HOW TO APPLY:
Interested parties should submit a cover letter, resume and completed RC employment application. The employment application may be found at [http://www.rc.edu/resources/jobs-rc/](http://www.rc.edu/resources/jobs-rc/). Electronically submitted applications and documents are encouraged and may be sent to Dennis Veara, dveara@rc.edu.

Those interested should submit completed materials as soon as possible. This is an open position and will be filled immediately. Background checks are conducted on all final candidates for all positions.

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SEND COVER LETTER, RESUME AND APPLICATION TO:
Dennis Veara
Director, Human Resources
Rochester College
800 W. Avon Road
Rochester Hills, MI 48307

Fax: 248-218-2025
Phone: 248-218-2018
Email: dveara@rc.edu